

Vinayaka Mission Sikkim University

(Established by the Government of Sikkim & Recognized as per Section 2f of UGC Act 1956)

CONSTITUTION OF UNIVERSITY ETHICS COMMITTEE TO MAINTAIN THE RESEARCH INTEGRITY

The constitution of university ethics board will comprise of a Chairperson, Member Secretary, and 2 active members who represent an appropriate balance of professional, ethical, legal, cultural, educational, and community interests.

A. The composition should be as follows:

- I. **Chairperson** - Dean Research
- II. **Member Secretary** - Registrar/Dy Registrar/ Senior Professor nominated by VC
- III. **Two Members**- Senior Professors nominated by VC.

B. Roles of the members

- The Committee's primary responsibilities will be protection of safety, rights, dignity, and confidentiality of the research subjects.
- Review and discuss research proposals submitted for evaluation.
- Review progress reports and monitor ongoing studies.
- Maintain confidentiality of the documents and deliberations of the IEC meetings.
- Declare conflict of interest, if any.
- To carry out work delegated by Chairperson and Member Secretary.
- To participate in continuing education activities in biomedical ethics and biomedical research.
- To provide information and documents related to training obtained in biomedical ethics and biomedical research to the Bioethics cell.

C. Responsibility

- To ensure the competent review and evaluation of all ethical aspects of research projects received, to ensure compliance with the appropriate laws and safeguard welfare of subjects.
- Clinical ethics consultation.
- Education of professional, administrative, and support staff about ethical issues.
- Creation, developing revising and implementing ethical guidelines (SOPs).
- Initiate studies in ethics.
- Continuing education and training programs to ensure that IEC members are qualified to perform their specific duties.

Registrar

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